

CHEYLIN USD #103
ORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION
MONDAY, JULY 13, 2026

The Organizational Meeting of the Board of Education was called to order at 6:00 P.M. on Monday, July 13, 2026 in the board conference room.

PRESENT:

Jared Boone, President
Jayden Cahoj, Vice-President
Mike McCarty, Member - absent
Cort Antholz, Member - absent
Gerard Pochop, Member
Lisa Phillips, Member
Dennis Kramer, Member

Jim Reece, Superintendent/Elem Prin.
Adam Wiginton, 7-12 Principal
Keshia Walden, Clerk

ADOPT AGENDA - Carried 5-0

It was moved by Jayden Cahoj and seconded by Gerard Pochop to adopt the agenda as presented.

ELECTION OF SCHOOL BOARD PRESIDENT - Carried 5-0

It was moved by Jayden Cahoj and seconded by Lisa Phillips to elect Jared Boone as Board President for the 2026-2027 term.

ELECTION OF SCHOOL BOARD VICE-PRESIDENT - Carried 5-0

It was moved by Gerard Pochop and seconded by Lisa Phillips to elect Jayden Cahoj as Board Vice-President for the 2026-2027 term.

RECOGNITIONS/COMMENDATIONS - Carried 5-0

It was moved by Lisa Phillips and seconded by Jayden Cahoj to commend the following students for their accomplishments:

Bryanna Baca - Cheyenne County Young Miss
Hayden Ketzner - First Runner-Up, Cheyenne County Young Miss
Ashlyn Schields - Second Runner-Up, Cheyenne County Young Miss

APPROVE CONSENT AGENDA ITEMS - Carried 5-0

It was moved by Gerard Pochop and seconded by Jayden Cahoj to approve the following items on the consent agenda:

A. Approval of Minutes, June 15, 2026 Board of Education Meeting

B. Approval of Financial Reports

1. June 2026 Cash Summary Report
2. June 2026 Treasurer's Report
3. June 2026 Budget Summary of Funds

C. Approval of bills

Type	Check Numbers	Amount
June Payroll	DD	\$ 31,369.68
June Payroll Withholdings	25120-25128	13,498.11
Budget Checks	25129-25180	100,132.00
Total		\$144,999.79

D. Gifts and Grants: Kansas Center for Entrepreneurship - State YEC Teacher Award
\$250

REPORTS:

Reports from the Superintendent/Elementary Principal and High School Principal/AD were included in the board packet. Clarifying questions were asked regarding Senate Bill 382 and the purchase of a John Deere mower.

DISCUSSION/ACTION ITEMS:

Superintendent Reece reviewed the preliminary budget information.

APPROVE PROPOSED TAX RATE - Carried 5-0

It was moved by Gerard Pochop and seconded by Lisa Phillips to set the LOB mill rate at 15 mills which keeps the overall mill rate below the revenue neutral rate. The budget hearing is scheduled for August 10, 2026 at 5:45 p.m. in the board conference room.

BOARD APPOINTMENTS - Carried 5-0

It was moved by Jayden Cahoj and seconded by Lisa Phillips to approve the board appointments for 2026-2027 as follows:

NKESC Representative	Cort Antholz, Lisa Phillips (alternate)
Fort Hays Tech Northwest Rep.	Jared Boone
KASB Governmental Relations	Mike McCarty
PDC Representative	Jayden Cahoj
Negotiations Representative	Mike McCarty
	Jared Boone
	Jayden Cahoj
Site Council	Lisa Phillips
Calendar Committee	Gerard Pochop

APPROVE ORGANIZATIONAL MATTERS - Carried 5-0

It was moved by Jayden Cahoj and seconded by Lisa Phillips to approve the following organizational matters for 2026-2027:

Clerk	Keshia Walden
Deputy Clerk	Belinda Serrano
Treasurer	Bridget Pochop
Regular Board Meetings	Second Monday each month 6:00 p.m. July through June
KPERS Designated Agent	Keshia Walden
Freedom of Information Officer	Jim Reece
Truancy Officers	Jim Reece & Adam Wiginton
Food Service Representatives	Bridget Pochop & Keshia Walden
Food Service Hearing Officer	Jim Reece
Compliance Coordinator for Federal Laws and Programs	Jim Reece
Coordinator for Homeless Children Duties	Jim Reece
Purchasing Agent (Board Policy DJE)	Jim Reece
Auditor of Record	Adams Brown
District Asbestos Control Agent	Jim Reece or Designee
Workers' Compensation Agent	KASB
School Treasurer's Bond	EMC Insurance Companies
Official School Depositories & Bank Authorization Resolutions	The Bank Outdoor Bank
Official District Publication	High Plains News
School District Attorney	KASB Milliken Reyelts PA

Authorize the Superintendent to notify the Kansas State Department of Education (KSDE) of the District's acceptance of the 1,116 hour calendar for 2026-2027.

Authorize the paying of mileage reimbursement concurrent with the rate of the State of Kansas (72.5 cents per mile for 2026-2027).

Authorize Adam Wiginton and Jim Reece to oversee 2026-2027 school year receipts as authorized by K.S.A. 72-1178.

Authorize old school records to be destroyed as authorized by K.S.A. 72-1629.

Adopt the GAAP Waiver Resolution pursuant to K.S.A. 75-1120a for the 2026-2027 school year.

Adopt the early payment request policy pursuant to K.S.A. 12-105b(e) for the 2026-2027 school year and designate the District Clerk to make such payments.

RESCIND ACTIONS AND ADOPT POLICIES - Carried 5-0

It was moved by Lisa Phillips and seconded by Jayden Cahoj to rescind all policy actions from the 2025-2026 school year and adopt current written policies as those that will govern for the 2026-2027 school year.

SUBSTITUTE TEACHER PAY - Carried 5-0

It was moved by Jayden Cahoj and seconded by Gerard Pochop to set substitute teacher pay at \$155 per day with the rate above 8 consecutive days to be continued at \$185 per day.

APPROVE SCHOOL FEES - Carried 5-0

It was moved by Lisa Phillips and seconded by Jayden Cahoj to set book, technology and class fees for the 2026-2027 school year as follows:

K-6 Book Fee	\$30
7-12 Book Fee	\$50
K-12 Book Fee Family Limit	\$90
7-12 Technology Fee	\$50
Band 5-12	\$15
Vo-Ag	\$30 + cost of project above that amount.

APPROVE CNW PROGRAM AGREEMENT - Carried 5-0

It was moved by Lisa Phillips and seconded by Dennis Kramer to approve the Child Nutrition & Wellness Program Agreement for National School Lunch Program and School Breakfast Program for the 2026-2027 school year.

APPROVE STAFF HANDBOOK - Carried 5-0

It was moved by Jayden Cahoj and seconded by Gerard Pochop to approve the 2026-2027 staff handbook as presented.

APPROVE STUDENT HANDBOOK - Carried 5-0

It was moved by Jayden Cahoj and seconded by Lisa Phillips to approve the 2026-2027 student handbook as presented.

APPROVE CRISIS PLAN - Carried 5-0

It was moved by Gerard Pochop and seconded by Jayden Cahoj to approve the 2026-2027 Crisis Plan as presented.

APPROVE CERP - Carried 5-0

It was moved by Jayden Cahoj and seconded by Lisa Phillips to approve the Abbreviated Cardiac Emergency Response Plan (CERP) as presented.

APPROVE EMERGENCY TRANSPORTATION POLICY - Carried 5-0

It was moved by Jayden Cahoj and seconded by Lisa Phillips to approve the Emergency Transportation Procedure Policy for the 2026-2027 school year as presented.

Superintendent Reece reviewed the 2025-2026 year end transfers with the board.

DISPOSE OF SURPLUS PROPERTY - Carried 5-0

It was moved by Jayden Cahoj and seconded by Lisa Phillips to deem the grill/smoker as surplus and dispose of it accordingly.

Following short discussion on the board self evaluation, it was the consensus of the board for Superintendent Reece to implement board member training topics at each board meeting.

Superintendent Reece reviewed the strategic planning goals that were created in the fall of 2024. Superintendent Reece will lead another strategic planning session at the August board meeting. Board members are encouraged to bring a student, staff, or community member to the meeting for their input in the process.

Personnel:

EXECUTIVE SESSION - Carried 5-0

It was moved by Jayden Cahoj and seconded by Lisa Phillips that the Board go into executive session for 5 minutes for the purpose of discussing non-elected personnel pursuant to the non-elected personnel exception under KOMA and that the Board returns to the open meeting at 7:34 p.m. in this room. Superintendent Reece and Principal Wiginton attended the executive session.

EXECUTIVE SESSION - Carried 5-0

It was moved by Jayden Cahoj and seconded by Lisa Phillips that the Board go into executive session for 10 minutes for the purpose of discussing non-elected personnel pursuant to the non-elected personnel exception under KOMA and that the Board returns to the open meeting at 7:45 p.m. in this room. Superintendent Reece and Principal Wiginton attended the executive session.

APPROVE HIRE - Carried 5-0

It was moved by Lisa Phillips and seconded by Jayden Cahoj to approve the following hires:
Rosa Lopez Andrade - Elementary Custodian

APPROVE LEAVE POLICY - Carried 5-0

It was moved by Jayden Cahoj and seconded by Lisa Phillips to increase the compensation for the District Clerk's unused leave payout to \$60 per day.

The board was reminded of the following upcoming events/meetings:

Opening of School Offices	August 3
Enrollment	August 3 8:00 a.m. - 6:00 p.m.
New teacher orientation	August 6
Teacher Inservice	August 10 & 11
BOE Meeting & Budget Hearing	August 10
First Day of School	August 12

ADJOURN MEETING - Carried 5-0

It was moved by Jayden Cahoj and seconded by Lisa Phillips to adjourn the meeting at 7:56 p.m.

President

Clerk